



## **ASSET MANAGEMENT ANALYST TERM POSITION**

The Rural Municipality of Morris is seeking an energetic, dynamic individual to join our team. We are now accepting resumes for a term position as an Asset Management Analyst.

Monday to Friday: 8:30 a.m. – 4:30 p.m. or as mutually agreed upon. Term will end upon completion of project.

Responsibilities include but not limited to:

- Ensuring accuracy and completion of the asset management registry and effectiveness of amortization function;
- Formalizing Levels of Service for each asset class;
- Document the various utility networks with the Municipality;
- Draft Asset Management Policy;
- Present findings/make requests to both the Asset Management Committee and Municipal Council;
- Other duties as assigned.

Qualifications:

- Strong problem-solving, organizational and interpersonal skills;
- Attention to detail;
- Goal orientated and enthusiastic about project planning;
- Volunteer or professional business experience considered to be an asset;
- Must have a valid driver's licence;
- Familiarity with GIS systems is an asset;
- Must be legally entitled to work in the Province of Manitoba.

Application Deadline: **MAY 3<sup>RD</sup>, 2019**

Applications should be labelled 'Asset Management Analyst', and can be e-mailed, mailed, faxed or dropped off at:

R.M. of Morris  
207 Main St. N.  
Box 518  
Morris, MB  
R0G 1K0

Phone: 204-746-7300      Fax: 204-746-8801  
Email: [info@rmofmorris.ca](mailto:info@rmofmorris.ca)